

Picnic Shelter Reservation Guidelines

Reservation Deadlines:

- Reservations are accepted up to 6 months in advance. Reservations must be made at least 5 days in advance. Reservations are accepted for ½ days (9:00am – 2:00pm or 2:30pm – Dusk) or full days (9:00am – Dusk). Picnic Shelters are available for year round.
 - Hours for Picnic Shelter Rentals:
Monday - Sunday 9:00am – Dusk

Facilities Available for Reservation: (Use Class Format “Picnic Shelters”)

Hamlin Park Shelter @ 16006 15th Ave NE –

This park is newly renovated. The new shelter is perfect for parties, large gatherings and is located close to restrooms, children's play area, and numerous tree-lined walking trails. The adjacent Lower Hamlin baseball fields may be available for youth baseball or kickball for an additional fee. Groups can use the Upper Hamlin Fields (Field 5 & 6) located on the SE side of the park for adult softball. The shelter has water access nearby and a 15-amp outlet for electricity. The shelter has several fixed picnic tables and a large 2.5' X 3' barbecue. Athletic fields nearby may be available for reservation for a separate fee. Maximum 100 (unless approved by Facility Scheduler).

Upper Richmond Beach Shelter @ 2021 NW 190th St – The Upper Richmond Beach Shelter has restrooms and a children's play area nearby. The shelter has water access & one 15-amp outlet for electricity. The shelter features a panoramic view, easy access for equipment and guests, a private setting, a small grass area, and a large plaza area. It is a moderate walk to access beach. The shelter has 5 fixed tables under the shelter and 7 fixed tables in the plaza area. The shelter has 2 cooking grills under the shelter and 6 cooking grills in the plaza area. Maximum 100 (unless approved by Facility Scheduler).

Lower Richmond Beach Shelter @ 2021 NW 190th St – The Lower Richmond Beach Shelter has restrooms nearby. The shelter has water access & one 15-amp outlet for electricity. The shelter features easy beach access, a beach view, a sand volleyball area, and a fire pit. It is a moderate walk with a steep grade to access shelter for equipment and guests. No motor vehicle access is allowed. The shelter has 4 fixed tables under the shelter and 1 fixed table outside the shelter. The shelter has 2 cooking grills. Maximum 100 (unless approved by Facility Scheduler).

The Terrace at Richmond Beach @ 2021 NW 190th St – This area has a beautiful view of Puget Sound, several picnic tables, benches, grass areas, and a trellis area that makes The Terrace an ideal spot for small weddings and gatherings. The area will have an ADA accessible sani-can. No power or water on site. In addition to our regular facility rules & regulations the following activities/set-up will not be allowed at The Terrace: amplification, staking/posting, tape, and generators. Canopies may be no larger than 10'x10' and can only be secured by weights or sandbags. Folding tables and chairs are permitted. Maximum 75. (No Exceptions)

Paramount Park Picnic Shelter @ 835 NE 155th St – A brand new shelter features large 2.5' x 3' barbecue, seven picnic tables, and is adjacent to children's play areas, paved walking trail, ball fields, and the Connie King Skate Park. The North Baseball Field nearby may be available for youth baseball or kickball reservations for a separate fee. Groups can use the South Baseball Field for adult softball. Water access; however, no power access at the Paramount Picnic Shelter. Maximum 100 (unless approved by Facility Scheduler).

Cromwell Park Amphitheater @ 18030 Meridian Avenue N. - This newly renovated park has an amphitheater which is a wonderful spot for performances, weddings and gatherings! The stage structure is 550 square feet with power for sound. A sloped grass lawn area has views to the concrete stage. No access to water, picnic table, or barbecues. All rentals with amplification beyond a standard boom box (home stereo system, DJ's, live bands, and/or large crowds) require a 4-hour minimum reservation and an \$18.50/hour supervision fee. Maximum 100 (unless approved by Facility Scheduler).

Picnic Area Fees

Picnic Shelter Fee Type	Resident	Non-Resident
Half Day Rental (9:00am-2:00pm or 2:30pm-Dusk)	\$50/per half day	\$60/per half day
All Day Rental (9:00am-Dusk)	\$75/per all day	\$90/per all day
Amphitheater Amplification Fee	\$18.50/hour	\$18.50/hour

Restrictions / Common Questions for Picnic Shelter Reservations:

- No reservations are accepted after the listed dusk time.
- Self-contained propane barbecues are allowed at shelters. (no charcoal barbecues)
- No motor vehicle access will be allowed to picnic shelters.
- No Fireworks are allowed in the City of Shoreline.
- Fires are only allowed in the fire pit of the Lower Richmond Beach Picnic Shelter.
- All animals must be on leash and the scoop law is in effect.
- Picnic Shelter Reservation Guidelines:
 - Picnic Shelter Prep for Rentals
 - Picnic shelters are blown out each day.
 - In addition a sign is posted to advise the public of the scheduled rental.
 - Grills are cleaned as needed and bird droppings are cleaned monthly, any additional cleaning will be the responsibility of the rental group.
 - Notify customers that due to the effects of rain and wind, other park patrons, and the presence of the natural park residents, outdoor facilities may not be in the same condition as when routine maintenance and/or rental preparation was completed
 - If a picnic shelter is not reserved the shelter is available to the general public on a first come / first serve basis.
 - Only the Picnic Shelters and Athletic areas are available for rent, all other outdoor areas are for drop-in use only.

Picnic Shelter & Baseball Field Combos:

Shelter/Field Combo	65' Adult Slow-pitch Softball Allowed	Youth 60' Baseball/Softball, Kickball, Whiffle Ball Allowed
Cromwell Amphitheater/Cromwell Baseball Field	No	Yes
Hamlin Shelter/Baseball Field 1 or 2	No	Yes
Hamlin Shelter/Baseball Field 5 or 6 (located at upper park – out of sight of shelter)	Yes	Yes
Paramount Shelter/North Field	No	Yes
Paramount Shelter/South Field (located on far end of field from shelter)	Yes	Yes

Baseball Field Practice Field Fees:

Resident \$16/hour Non-Resident \$20/hour
 Light Fee \$17/hour additional (charged after dusk time)